

Simulation Lab After-Hours Sign-Out Form

Welcome to the Simulation Lab! We are pleased to provide you with the opportunity to utilize the simulation lab outside of normal business hours. Continuous learning which occurs in such a visible location as our simulation lab is in alignment with our mandate as an academic health sciences centre.

In order to access the simulation lab after hours, one member of the group will sign out the swipe card and assume responsibility to ensure the proper use of the simulation lab. The following guidelines are in effect for the safety of all participants and to maintain the expensive equipment that is kept in our simulation lab.

- Please ask to be trained on all tasks, procedures and/or simulators prior to use in the simulation lab. If you wish to use the 3G Mannequin, we ask that you request the Simulation Technologist to attend your session (subject to availability) or receive prior training from the Simulation Technologist.
- The simulation lab is not set for proper handling and clean-up of any biologics (i.e. tissue and blood products) therefore, these may not be used.
- Food and beverages are permitted providing proper caution is exercised. We ask that you keep all food and beverages in the reception area or at the debriefing table and far from any equipment and supplies.
- We ask that any equipment that was set out for your use to be packaged and ready for return to storage. Sharps must be placed into designated containers.
- As a simulation lab, we must exercise extreme caution that our equipment and supplies do not leave the lab and enter the patient care environment. Though most of our medical equipment and supplies are real, they may be expired products, a training model only, or have not been approved for patient use. It is imperative that we consider all equipment (i.e. the defibrillator, IV pump, vital signs monitor) and supplies (i.e. IV fluids, medications, blood products) to be simulated. Please check your pockets prior to leaving the simulation lab.

The swipe card may be left on the coffee table in the simulation lab when you are finished. In order to exit the simulation lab, press the green exit button on the right hand side of the double doors. If you have unpinned the right hand exit door, please ensure that it is re-pinned prior to leaving.

Name (please print) _____

Cell Phone # _____

Signature _____

Date _____

Thank you for your compliance in maintaining a safe and secure area. In the event of an emergency, please contact hospital security at (807) 684-6509. For more information, please contact Valena Provenzano, Lead, Interprofessional Education and Simulation during business hours at (807) 684-6230.