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|  | **Research Program Study Team Roster**  **RP #:** Click here to enter text.  **REB #:** Click here to enter text.  **Title:** Click here to enter text.  **Principal Investigator:** Click here to enter text.  **Best Contact:** Click here to enter text. | | | | | | | | | | | | | | | | | | | | | | |  |
| **Local Team Member (Name)** | | | | | | **Select Position** | | **Select Organization** | | | | **Access to TBRHSC** | | | **Access to Meditech** | | **Activities (See Table 1)** | | | | | | | |
|
| **1** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **2** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **3** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **4** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **5** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **6** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **7** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **8** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **9** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
| **10** | Last Name, First Name | | | | | Choose an item. | | Choose an item. | | | | Choose an item. | | | Choose an item. | | Click here to enter text. | | | | | | | |
|  |  | |  |  |  | **PI Approval:**    Signature Date (DD/MM/YYYY) |  |  | | |  |  |  | |  |  |  |  |  | | | | |  |
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|  | **Table 1. Study Activities** | | | | | | | | | | | | | | | | | | | |
| **1** | Obtain Informed Consent | | | | | | **15** | Administer drug | | | | | | | | | |  |  |  |
| **2** | Identify / recruit participants | | | | | | **16** | Collect blood sample | | | | | | | | | |  |  |  |
| **3** | Confirm eligibility criteria | | | | | | **17** | Process / transport blood sample | | | | | | | | | |  |  |  |
| **4** | Screen participants | | | | | | **18** | Review lab / other results | | | | | | | | | |  |  |  |
| **5** | Randomization procedure | | | | | | **19** | Maintain site file | | | | | | | | | |  |  |  |
| **6** | Conduct study visits | | | | | | **20** | Communicate with REB (ongoing) | | | | | | | | | |  |  |  |
| **7** | Record medical history | | | | | | **21** | Report to REB (annual / final) | | | | | | | | | |  |  |  |
| **8** | Physical assessment | | | | | | **22** | Drug storage, destruction and accountability records | | | | | | | | | |  |  |  |
| **9** | Collect / enter data | | | | | | **23** | Access electronic medical records (Meditech) | | | | | | | | | |  |  |  |
| **10** | Data query resolution | | | | | | **24** | Review paper medical chart | | | | | | | | | |  |  |  |
| **11** | Case report forms sign-off | | | | | | **25** | Access PACS | | | | | | | | | |  |  |  |
| **12** | Adverse event reporting | | | | | | **26** | Work with MRI | | | | | | | | | |  |  |  |
| **13** | Dispense study medication | | | | | | **a** | Perform data analysis | | | | | | | | | |  |  |  |
| **14** | Maintain screening / activity logs | | | | | | **b** | Interpret data | | | | | | | | | |  |  |  |
| **A** | Write / review protocol | | | | | | **c** | Read incidental findings | | | | | | | | | |  |  |  |
| **B** | Create / review consenting material | | | | | | **i** | Write / review publication | | | | | | | | | |  |  |  |
| **C** | Create / review recruitment material | | | | | | **ii** | Present at conference | | | | | | | | | |  |  |  |
| **D** | Create database | | | | | | **iii** | Present at TBRHSC | | | | | | | | | |  |  |  |
| **E** | Create case report forms | | | | | |  |  | | | | | | | | | |  |  |  |
| Note: Numbers indicate activities for study implementation; Letters indicate study documents | | | | | | | | | | | | | | | | | | | |  |